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UNITED STATES DISTRICT COURT

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CENTRAL DISTRICT OF CALIFORNIA

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ENTROPIC COMMUNICATIONS,
LLC,

Case No. 2:23-cv-01049-JWH-KES

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Plaintiff(s),

STANDING ORDER

14

v.

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COX COMMUNICATIONS, INC., et
al.,

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Defendant(s).

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**PLEASE READ THIS ORDER CAREFULLY. IT CONTROLS THIS CASE
AND DIFFERS IN SOME RESPECTS FROM THE LOCAL RULES.**

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- If this case was removed to this Court, then the removing Defendant is **DIRECTED** immediately to serve this Order on all other parties.
- Otherwise, Plaintiff is **DIRECTED** immediately to serve this Order on all parties.

1 This action has been assigned to the calendar of Judge John W. Holcomb.

2 The Court and the litigants bear joint responsibility for the progress of
3 litigation in the Federal Courts. To secure the just, speedy, and inexpensive
4 determination of every action, *see* Fed. R. Civ. P. 1, all counsel are hereby
5 **ORDERED** to become familiar with the Federal Rules of Civil Procedure and the
6 Local Rules of the Central District of California.

7 The Court further **ORDERS** as follows:

8 **1. Service of the Complaint.** Plaintiff shall serve the Complaint
9 promptly in accordance with Rule 4 of the Federal Rules of Civil Procedure and
10 shall file the proofs of service pursuant to L.R. 5-3.1.

11 **2. Removed Actions.** Any answers filed in state court must be re-filed
12 in this Court, either as an exhibit to the Notice of Removal or as a separate filing.
13 Any pending motions must be re-noticed in accordance with L.R. 6-1.

14 **3. Assignment to a Magistrate Judge.** Under 28 U.S.C. § 636, the
15 parties may consent to have a Magistrate Judge preside over all proceedings. The
16 Magistrate Judges who accept those designations are identified on the Central
17 District's website, which also contains the consent form.

18 **4. Electronic Filing and Formatting.** This Court uses an electronic filing
19 system for documents. Information regarding the Court's Electronic Case Filing
20 system is available on the Court's website at www.cacd.uscourts.gov/cmecf.

21 All documents required to be e-filed in this matter can be found in General
22 Order No. 10-07 (as updated and amended) and L.R. 5-4. The Court specifically
23 directs litigants to L.R. 5-4.3.1, requiring that ***all electronically filed documents***
24 ***be created by publishing the document to PDF, and not by scanning paper***
25 ***documents.*** The Court also specifically directs litigants to L.R. 11-3.1.1,
26 requiring that ***all documents use a font size of 14-point or larger.***

27 **5. Mandatory Chambers Copies.** All original filings are to be filed
28 electronically pursuant to L.R. 5-4. The Court requires one (1) Mandatory

1 Chambers Copy of **ONLY** the following filed documents: motions and related
2 documents (*e.g.*, oppositions, replies, exhibits); and *ex parte* applications and
3 related documents (*e.g.*, oppositions and exhibits). Mandatory Chambers Copies
4 shall be delivered to the Courtesy Box, located outside of Courtroom 9D on the
5 ninth floor of the United States District Court, 411 W. 4th Street, Santa Ana,
6 California 92701, no later than 5:00 p.m. on the first court day following the
7 e-filing. Alternatively, Counsel may transmit such conformed copies via FedEx,
8 UPS, or other overnight service, for delivery no later than 5:00 p.m. on the first
9 court day following the e-filing, addressed to the Chambers of Judge John W.
10 Holcomb, U.S. District Court for the Central District of California, Room 9-160,
11 411 W. 4th Street, Santa Ana, CA 92701. All Mandatory Chambers Copies
12 shall comply with the document formatting requirements of L.R. 11-3, *except for*
13 ***the blue-backing requirement of L.R. 11-4.1, which is hereby waived.*** If the
14 filing party and its counsel fail to deliver a Mandatory Chambers Copy in full
15 compliance with this Order and L.R. 11-3, then the Court may reschedule any
16 related hearing and impose sanctions.

17 **6. Proposed Orders.** Each party filing or opposing a motion or seeking
18 the determination of any matter shall serve and electronically lodge a proposed
19 order that sets forth the relief or action sought and a brief statement of the rationale
20 for the decision with appropriate citations.

21 **7. Presence of Lead Counsel.** Lead trial counsel for each party must
22 attend every status conference, scheduling conference, and pretrial conference set
23 by the Court. Failure of lead trial counsel to appear for those proceedings is a
24 basis for sanctions.

25 **8. Pro Hac Vice Admissions.** Counsel who are not members of the State
26 Bar of California may seek admission to appear in this action *pro hac vice*, in
27 accordance with L.R. 83-2.1.3. The Court will not approve a *pro hac vice*
28 application unless the applicant complies strictly with all requirements set forth in

1 the Local Rules, including the applicant's obligation to designate local counsel who
2 is a member of the bar of the Central District and who maintains an office within
3 the Central District. *See L.R. 83-2.1.3.4.* Counsel who have been admitted *pro hac*
4 *vice* are not relieved from the obligation to appear in person for in-person hearings.

5 **9. Discovery.** All discovery matters have been referred to a United States
6 Magistrate Judge. The Magistrate Judge's initials follow the District Judge's initials
7 in the case number assigned to the matter. The words "DISCOVERY MATTER"
8 shall appear in the caption of all documents relating to discovery to insure proper
9 routing. Unless the assigned Magistrate Judge explicitly waives the Mandatory
10 Chambers Copy rule, Counsel shall deliver Mandatory Chambers Copies of
11 discovery-related papers to the assigned Magistrate Judge (rather than to this Court).

12 **10. Motions—General Requirements.**

13 a. Time for Hearing Motions. Motions shall be filed and set for
14 hearing *in person*, in Courtroom 9D of the United States District Court for
15 the Central District of California, located at 411 W. 4th Street, Santa Ana,
16 California, in accordance with L.R. 6-1. Motions will be heard on Fridays
17 commencing at 9:00 a.m. Any motion noticed for a holiday or a day that the
18 Court is not in session may automatically be set to the next Friday without
19 further notice to the parties.

20 b. Length and Format of Motions. Notwithstanding L.R. 11-6.1 &
21 11-6.2, Memoranda of Points and Authorities in support of or in opposition to
22 motions shall not exceed 25 pages. Replies shall not exceed 12 pages. Only in
23 rare instances, and for good cause shown, will the Court grant an application
24 to extend these page limitations. Wherever possible, cite to Westlaw rather
25 than Lexis.

26 c. Voluminous Materials. If documentary evidence in support of or
27 in opposition to a motion exceeds 50 pages, the evidence must be separately
28 bound and tabbed and include an index. If such evidence exceeds 200 pages,

1 the documents shall be placed in a three-ring binder, with an index and with
2 each item of evidence separated by a tab divider.

3 d. Withdrawal of, or Non-Opposition to, Motions. In the event
4 that the parties resolve a pending motion, they must notify the Court
5 immediately. Sanctions may issue for failure to comply with this
6 requirement, or the broader requirement set forth in L.R. 7-16 that any party
7 who intends to withdraw a motion, not to oppose a motion, or to seek a
8 continuance of the hearing date for a motion, must notify the Court by
9 12:00 noon on the Tuesday preceding the hearing date.

10 **11. Amended Pleadings.** In addition to the requirements of L.R. 15, all
11 motions to amend pleadings shall (a) state the effect of the amendment; and
12 (b) identify the page(s), line number(s), and wording of any proposed change or
13 addition of material.

14 Parties amending their pleadings for whatever reason—including those
15 previously dismissed with leave to amend—**must** file a redlined copy that
16 compares their amended pleading with their previous pleading. An additional
17 copy of the redlined pleading shall be provided to Chambers by email at
18 JWH_Chambers@cacd.uscourts.gov on the same day that the amended
19 pleading is filed electronically. Handwritten pleadings are the only exception.
20 When handwritten pleadings are amended, the party shall identify which
21 paragraphs have been modified in a separate statement. This paragraph
22 applies equally to complaints, answers, cross-complaints, and supplemental
23 pleadings. Absent a showing of good cause, failure to comply with this
24 paragraph will result in the Court striking the amended pleading.

25 **12. Class Actions.** Notwithstanding L.R. 23-3, the deadline for the filing
26 of a motion for class certification will be set during the Scheduling Conference
27 and/or in a Scheduling Order. If the Court does not expressly set a separate
28 deadline for the filing of a motion for class certification, then such deadline shall

1 be the same as the deadline for filing dispositive motions. *No request for relief*
 2 *from L.R. 23-3 is necessary.*

3 **13. Motions for Summary Judgment or Partial Summary Judgment.**

4 *This Court's procedures for summary judgment motions differ from those set*
 5 *forth in Rule 56 and in this Court's Local Rules. Please read this paragraph*
 6 *carefully and comply with it.*

7 No party may file more than one motion pursuant to Rule 56 of the Federal Rules
 8 of Civil Procedure regardless of whether such motion is denominated as a motion
 9 for summary judgment or summary adjudication.

10 **a. The Joint Exhibit**

11 Parties must consolidate any exhibits, affidavits, declarations, or other
 12 documents cited as evidence into a single document (the “Joint Exhibit”).¹ If the
 13 file is too large to upload as a single document, then the parties may break it into
 14 two or more files; *e.g.*, Joint Exhibit Part A, Joint Exhibit Part B, and so on.
 15 Whether in a single document or several, the Joint Exhibit should be consecutively
 16 paginated. For example, if the first document (Part A) starts at page 1 and ends at
 17 page 100, then the second document (Part B) should begin on page 101, and so on.
 18 A table of contents, if needed, should be submitted under separate cover.

19 A recommended format the parties may adopt when citing to the Joint
 20 Exhibit is “Joint Exhibit Part C at 250:3-7 (Deposition of Passenger B),” where:

- 21 • “Joint Exhibit Part C” indicates this evidence can be found in the third
 22 document (assuming here that the Joint Exhibit had to be broken up into
 23 multiple documents);²

25 ¹ The Court excludes non-evidentiary documents on the docket from this
 26 definition; *e.g.*, the complaint, the answer, prior motions, and past orders.

27 ² If the documents and evidence of the Joint Exhibit can fit as one PDF, then
 28 there is no need for the suffix “Part A.” The parties would simply cite it as “Joint
 Exhibit at 250:3-7 (Deposition of Passenger B).”

- 1 • “250” represents the page number of the Joint Exhibit where the evidence
- 2 can be found;
- 3 • “3-7” indicates that the evidence can be found on lines 3 through 7; and
- 4 • the parenthetical “Deposition of Passenger B” is a concise, descriptive title
- 5 of the underlying source document or evidence being cited.

6 Parties offering evidence in support of, or in opposition to, a Rule 56 motion
 7 ***must*** cite to specific page and line numbers in depositions and paragraph numbers
 8 in declarations and affidavits. If a line number or paragraph number is not available
 9 (*e.g.*, the citation is to a visual image or a handwritten note or some other document
 10 without identifiable lines or paragraph numbers), only then will providing the page
 11 number(s) suffice. Furthermore, such evidence must be authenticated properly.

12 The Court directs the parties to become familiar with *Orr v. Bank of America, NT*
 13 & SA, 285 F.3d 764 (9th Cir. 2002).

14 **b. Joint Statement of Undisputed Facts and Genuine Disputes**

15 The moving party’s motion shall also be accompanied by a Joint Statement
 16 of Undisputed Facts and Genuine Disputes (a “Joint Statement”). The parties
 17 must cite to the factual statement set forth in the Joint Statement in their respective
 18 briefs for any fact they wish to identify as a material fact under Rule 56(a).

19 In turn, the Joint Statement will cite only to the Joint Exhibit. Citations found
 20 in the briefs to any individual exhibits or the Joint Exhibit will be disregarded.³

21 Prior to filing the motion, the parties shall meet and confer to complete the
 22 Joint Statement. ***Parties should allow sufficient time and plan accordingly***
 23 ***in view of the deadline for hearing dispositive motions; the process of preparing***
 24 ***the Joint Statement is intensive.*** Furthermore, the Court will order the parties to
 25 redo any Joint Statement that fails to comply substantially with the instructions

27 ³ Parties are directed to consult the demonstratives in the Appendix of this
 28 Standing Order for further explication.

1 in this Standing Order or that otherwise evinces a lack of thoroughness on behalf
 2 of the parties (e.g., too many frivolous objections; too many redundant factual
 3 statements; improper citations; etc.).

4 The Joint Statement shall be presented in a table format. An illustrative example
 5 of the Joint Statement is set forth below:

<u>No.</u>	<u>Proponent</u>	<u>Statement of Fact</u>	<u>Supporting Evidence</u>	<u>Opponent's Response</u>	<u>Proponent's Reply</u>
1.	Plaintiff	Plaintiff was driving her car when she went through the intersection.	Joint Exhibit Part A at 10, ¶ 2 (Pl.'s Decl.).	Undisputed.	
2.	Plaintiff	The light was green when Plaintiff went through the intersection.	Joint Exhibit Part A at 10, ¶ 4 (Pl.'s Decl.).	Disputed. The Light was red when Plaintiff traveled through the intersection. Joint Exhibit Part C at 253:3-11 (Def.'s Expert Report).	
3.	Plaintiff	Plaintiff was driving at 35 miles per hour when she traveled through the intersection.	Joint Exhibit Part A at 10, ¶ 7 (Pl.'s Decl.); Joint Exhibit Part B at 115, ¶ 14 (Report by Pl.'s Expert).	Disputed. Plaintiff was driving 52 miles per hour when she went through the intersection. Joint Exhibit Part C at 253:11-254:2 (Def.'s Expert Report).	
4.	Defendant	Passenger A shouted at Plaintiff to stop looking at her phone while she drove through the intersection.	Joint Exhibit Part C at 25:3-7 (Dep. of Passenger B).	Disputed. FRE 802: This statement is inadmissible hearsay because it is a statement, made by an out-of-court declarant (Passenger A), being offered to support the assertion that Plaintiff was looking at her phone while driving in the intersection.	FRE 803(2): This statement qualifies as a hearsay exception because it was an excited utterance that occurred moments before the crash.

<u>No.</u>	<u>Proponent</u>	<u>Statement of Fact</u>	<u>Supporting Evidence</u>	<u>Opponent's Response</u>	<u>Proponent's Reply</u>
5.	Defendant	Defendant is a good driver.	Joint Exhibit Part B at 118:23-28 (Dep of Def.'s Mother).	Disputed. (1) Defendant is not a good driver. Defendant drove the wrong way on a one-way road as recently as a year ago. Joint Exhibit Part C at 204:4-25 (Decl. of Def.'s Friend). (2) FRE 602, 701: The supporting evidence is inadmissible because the Defendant's mother lacks personal knowledge of Defendant's driving. She has not seen Defendant drive in two years. Joint Exhibit Part B at 117:10-12 (Dep. of Def.'s Mother). (3) This statement is not a fact; it is an opinion.	(1)(A) Defendant's friend has unreliable memory. Joint Exhibit Part C at 202:2-9 (Decl. of Def.'s Friend). (1)(B) Defendant has no moving violations on her official driving record. Joint Exhibit Part B at 179 (DMV record). (2) While Defendant's mother has not seen her drive in two years, she remembers Defendant's driving abilities. Joint Exhibit Part B at 116:15 (Dep. of Def.'s Mother)
...

As demonstrated in the illustration above, the Joint Statement shall include the following columns:

- The first column shall contain the number of the fact alleged to be undisputed. Separate parties shall **not** restart the numbering for their facts.
- The second column shall name the party proposing the statement of fact (the “Proponent”).
- The third column shall contain a plain statement of the fact. **Facts shall not be compound.** For instance, if the opposing party (the “Opponent”) could respond by asserting that the fact is disputed only **in part**, then the fact is

1 compound. By meeting and conferring, the Court expects the parties to
2 resolve any instances where compound facts are “disputed in part” by
3 separating the elements that are disputed from those that are not. Those
4 elements will form into new, more granular factual statements. Neither legal
5 arguments nor conclusions constitute facts.

- 6 • The fourth column shall contain a citation to admissible evidence that the
7 Proponent believes supports the proffered fact. If any party fails to provide a
8 pin cite to the supporting evidence, then the Court will deem the proffered
9 fact (or dispute) unsupported. *See generally Christian Legal Soc. v. Wu*, 626
10 F.3d 483, 488 (9th Cir. 2010) (“Judges are not like pigs, hunting for truffles
11 buried in briefs.” (quoting *Greenwood v. FAA*, 28 F.3d 971, 977 (9th Cir.
12 1994) (quoting *United States v. Dunkel*, 927 F.2d 955, 956 (7th Cir. 1991)
13 (*per curiam*) (alteration omitted))). As a rule of thumb, pin citations should
14 refer to no more than five pages at a time.
- 15 • The fifth column shall first identify whether the proffered statement of fact
16 is disputed or not. The entry must begin with either the word “Disputed”
17 or “Undisputed.” and include the period.⁴ If the fact is disputed, then the
18 Opponent must concisely (1) identify counter-evidence that contradicts or
19 otherwise disputes the statement of fact, with a brief explanation (a
20 “factual objection”); (2) make an evidentiary objection grounded in the
21 Federal Rules of Evidence; or (3) make an objection explaining why the
22 factual statement does not comport with this Standing Order or other

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27 ⁴ Adding commas, spaces, additional periods, or other extraneous punctuation
28 can interfere with Excel’s ability to sort columns. The Court strongly advises
parties to double-check their work before lodging it with the Court.

1 orders from the Court.⁵ Counter-evidence must include a pin cite to the
 2 record (*i.e.*, a page number and, when available, a line or paragraph
 3 number). If a party attempts to dispute a fact but fails to offer any
 4 counter-evidence, or only offers counter-evidence that falls short of
 5 contradicting the proffered fact, then the Court will deem the fact undisputed
 6 for the purposes of the motion. *See Fed. R. Civ. P. 56(e)(2), L.R. 56-3.*
 7 Additionally, any evidentiary objection must cite a specific rule and provide
 8 a short rationale or explanation. The Court will disregard “boilerplate
 9 recitations of evidentiary principles or blanket objections without analysis
 10 applied to specific items of evidence.” *Doe v. Starbucks, Inc.*, 2009
 11 WL 5183773, at *1 (C.D. Cal. Dec. 18, 2009); *Amaretto Ranch*
 12 *Breedables v. Ozimals Inc.*, 907 F. Supp. 2d 1080, 1081 (N.D. Cal. 2012)
 13 (“This Court need not address boilerplate evidentiary objections that the
 14 parties themselves deem unworthy of development.”). For example, simply
 15 asserting that evidence is irrelevant or otherwise lacks foundation—without
 16 any specific and tailored explanation *why*—will not constitute a proper
 17 evidentiary objection. *See Communities Actively Living Independ. &*
 18 *Free v. City of Los Angeles*, 2011 WL 4595993, at *8(C.D. Cal. Feb. 10,
 19 2011) (summarily overruling boilerplate evidentiary objections when
 20 the grounds for the objections were unduly vague and overbroad).
 21 If the Opponent has multiple objections, then the Opponent should number
 22 them (1), (2), (3), and so on.

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 25 ⁵ If one party is routinely forced to make objections grounded in the other
 26 party’s failure to follow instructions (e.g., the Proponent’s factual statement is
 27 compound, fails to include a proper citation, or constitutes a statement of legal
 28 opinion rather than fact), then the parties are not, in all likelihood, ready to submit
 the Joint Statement to the Court. The Court will also factor the offending party’s
 conduct into any award of attorneys’ fees and costs, to the extent that such an
 award is within the Court’s discretion.

- 1 • In the final column, the Proponent may reply to any objections made by the
- 2 Opponent. A reply is not strictly necessary. The Court will treat any fact as
- 3 disputed only when (1) the Opponent objects as such; (2) the Court deems
- 4 the counter-evidence admissible or the evidentiary objection credible; **and**
- 5 (3) the Proponent offers no reply. If the Proponent chooses to respond, then
- 6 the Proponent must also (a) identify evidence that rehabilitates its statement
- 7 of fact or undermines the Opponent's counterevidence; (b) make an
- 8 evidentiary objection to the counterevidence, citing the specific evidentiary
- 9 evidentiary objection to the counterevidence, citing the specific evidentiary
- 10 rule and providing a rationale; or (c) explain why the Opponent's objection is
- 11 erroneous. Any further citations to the record must, again, include a pin cite.
- 12 If the Opponent makes multiple objections (factual, evidentiary, or
- 13 otherwise), then the Proponent should reference the same number when
- 14 providing a reply. If the Proponent has multiple replies to any given
- 15 objection, then the Proponent should list them as (A), (B), (C), and so on.⁶

16 Parties should use Microsoft Excel for the Joint Statement.⁷ The moving party (or
 17 parties) must transmit the Excel version of the Joint Statement by email to
 18 JWH_Chambers@cacd.uscourts.gov at the time that they file their motion and
 19 must also lodge a PDF version of the Joint Statement on the docket.

20 **14. *Ex Parte* Applications.** *Ex parte* applications are considered on the
 21 papers, and applicants need not set them for hearing. Counsel are advised that this
 22 Court allows *ex parte* applications solely for extraordinary relief. Sanctions may be
 23 imposed for the misuse of *ex parte* applications. See *In re Intermagnetics Am., Inc.*,
 24 101 B.R. 191 (Bankr. C.D. Cal. 1989). Counsel also should become familiar with

26 ⁶ See item No. 5 in the illustrative table on page 9 above for an example.

27 ⁷ When using Microsoft Excel, parties should not merge cells; they should use
 28 the alt enter function to create paragraph breaks within a single cell. The parties
 may stipulate to using a different program, so long as it facilitates legibility.

Mission Power Engineering Co. v. Continental Casualty Co., 883 F. Supp. 488

(C.D. Cal. 1995), regarding *ex parte* applications.

The Court directs Counsel's attention to L.R. 7-19. The moving party's declaration in support of an *ex parte* application shall show compliance with L.R. 7-19 and this Order, and it shall include a statement of opposing counsel's position. Failure to do so ensures the application will be DENIED. The other parties' opposition, or notice of non-opposition (which notice may be provided telephonically to the Courtroom Deputy Clerk (714-338-4768)), to an *ex parte* application is due 24 hours—***not*** the next court day—after the other parties' receipt of the *ex parte* application. ***In view of that 24-hour deadline for opposition papers, in the absence of a true emergency, the Court takes a dim view of applicants who file their ex parte applications on Fridays or on the day before a court holiday.*** As with all motion papers, counsel must deliver a Mandatory Chambers Copy in accordance with Paragraph 5 above. Counsel will be notified by the Courtroom Deputy Clerk of the Court's ruling, or of a hearing time and date if the Court determines that a hearing is necessary.

15. Stipulations. Stipulations extending scheduling dates set by this Court are not effective unless and until approved by the Court. Continuances will be granted only upon a showing of good cause. *The assertion that the parties have not concluded their discovery efforts does not constitute “good cause.” The assertion that the parties are not ready for trial does not constitute “good cause.”* *The assertion that counsel has a crowded trial schedule—without significantly more detail and explanation—does not constitute “good cause.”*

16. Communication with Chambers. Unless requested to do so, counsel shall not attempt to contact the Court or its staff by telephone or by any other *ex parte* means. Counsel are directed to review the Central District's website at www.cacd.uscourts.gov for the Local Rules, filing procedures, judges' procedures and schedules, calendars, forms, and Pacer access. Counsel may

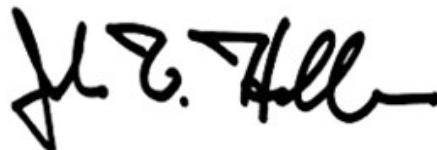
1 contact the Courtroom Deputy Clerk, Clarissa Lara, by telephone at 714-338-4736
2 or by email at Clarissa_Lara@cacd.uscourts.gov only in the event that counsel
3 cannot find the desired information through all available resources.

4 **17. Telephonic and Video Appearances.** The Court does not conduct
5 telephonic hearings. The Court does not conduct hybrid hearings; *i.e.*, some
6 counsel appearing in person and some counsel appearing by video. Counsel may
7 request a video appearance for a hearing by contacting the Courtroom Deputy
8 Clerk at least one week before the scheduled hearing by email at
9 JWH_Chambers@cacd.uscourts.gov. Counsel must establish good cause for the
10 Court to conduct a hearing by video. **The facts that a party's counsel resides
11 out-of-state and that he or she has been admitted pro hac vice does not
12 constitute good cause for a video hearing.** The Court, on its own motion and
13 in its sole discretion, may order (usually by text entry) that an in-person hearing
14 shall instead be conducted by video, or *vice versa*.

15 **18. Bench Trials: Findings and Conclusions.** When parties file proposed
16 findings of fact and conclusions of law pursuant to Rule 52 and L.R. 52-1 & 52-3,
17 the proposed findings and proposed conclusions shall be *consecutively* numbered.
18 If, for example, the proposed findings end at paragraph 26, then the first proposed
19 conclusion shall begin with paragraph 27.

20 **IT IS SO ORDERED.**

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22 Dated: February 23, 2023



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24 John W. Holcomb
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26 UNITED STATES DISTRICT JUDGE
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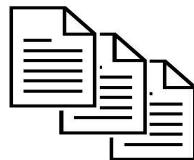
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Motions for Summary Judgment

How citations work

BRIEFS



CITE ONLY TO...¹

- Motion
- Opposition
- Reply
- Any supplemental briefing

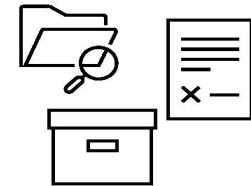
THE JOINT STATEMENT OF UNDISPUTED FACTS AND GENUINE DISPUTES

	Plaintiff	Defendant	Disputed	Undisputed	Informational
A	Plaintiff	Defendant	Disputed	Undisputed	Informational
B	Plaintiff	Defendant	Defendant	Defendant	Informational
C	Plaintiff	Defendant	Defendant	Defendant	Informational

CITES ONLY TO...

- Single repository of all undisputed or disputed factual statements
- Statements are supported with pin citations to evidence in the Joint Exhibit
- Facts are not compound
- Rebuttals cite counter-evidence in the Joint Exhibit or make evidentiary objections

THE JOINT EXHIBIT



- Compendium of all evidence: depositions, affidavits, expert reports, photographs, records, etc.
- Consecutively paginated, even if uploaded as multiple documents

¹ This instruction does not extend to citations to other documents on the docket; e.g., the complaint, motions, past orders, or other briefs.



Motions for Summary Judgment

A model process for parties submitting motions for summary judgment

